HOUSEHOLDER APP

Householder Application for Planning Permission for works or extension to a dwelling and conservation area consent

Town and Country Planning Act 1990. Planning (Listed Buildings and Conservation Areas Act) 1990

Llywodraeth Cymru
Welsh Government

Publication of applications on planning authority websites
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
Incorrect completion will delay the processing of your application.

WREXHAM COUNTY BOROUGH COUNCIL
22 MAY 2024
PLANNING DEPARTMENT

1. Applicant Name and Address

Title:	First Name:	Last Name:
MRS.	SARAH	SMITH

Company (optional): /

Unit: / House Number: / House suffix: /

House Name: BRONALLT

Address 1: CHURCH STREET

Address 2: /

Address 3: /

Town: PENYCAE

County: WREXHAM

Country: /

Postcode: LL14 2RL

2. Agent Name and Address

Title:	First Name:	Last Name:

Company (optional):

Unit: House Number: House suffix:

House Name:

Address 1:

Address 2:

Address 3:

Town:
County:
Country:
Postcode:

3. Description of Proposed Works

Please describe the proposed works:

PROPOSED TWO STOREY SIDE EXTENSION

Has the work already started? Yes ☐ No ☑

If Yes, please state the date when the work was started: (DD/MM/YYYY) (date must be pre-application submission) /

Has the work been completed? Yes ☐ No ☑

If Yes, please state when the work was completed: (DD/MM/YYYY) (date must be pre-application submission) /

4. Site Address Details

Please provide the full postal address of the application site.

Unit: / House Number: / House suffix: /

House Name: BRONALLT

Address 1: CHURCH STREET

Address 2: /

Address 3: /

Town: PENYCAE

County: WREXHAM

Postcode (optional): LL14 2RL

Description of location or a grid reference (must be completed if postcode is not known):

Easting: / Northing: /

Description:

/.

5. Pre-application advice

Has assistance or prior advice been sought from the local authority about this application? Yes ☐ No ☑

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently.)

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer Name: /

Reference: /

Date (DD/MM/YYYY) (must be pre-application submission): /

Details of pre-application advice received?

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6. Pedestrian and Vehicle Access. Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes ☐ No ☑

Is a new or altered pedestrian access proposed to or from the public highway? Yes ☐ No ☑

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes ☐ No ☑

If Yes to any questions, please show details on your plans or drawings and state the reference number(s) of the plan(s)/drawing(s):

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7. Biodiversity and Geological Conservation

Does your proposal involve:

(i) demolition of a building? Yes ☑ No ☐

(ii) alterations or enlargement to your roof? Yes ☑ No ☐

(iii) the loss of any trees or hedges? Yes ☐ No ☑

If you have answered Yes to any of the above questions, you may be required to submit a biodiversity survey to your local planning authority with your application form. Your local planning authority will be able to advise you further.

8. Trees and Hedges

Are there any trees or hedges on the site or adjoining the proposed site that would be affected by the development proposal? Yes ☐ No ☑

If you have answered Yes, you may need to provide a survey before your application can be validated. Your local planning authority can advise on whether a survey is required. All tree surveys should accord with BS5837.

9. Related Proposals

Are there any current applications, previous proposals or demolitions for the site? Yes ☐ No ☑

If Yes please describe and include the planning application reference number(s), if known:

Description	Reference number

10. Authority Employee/Member

With respect of the Authority, I am:

a) a member of staff
b) an elected member
c) related to a member of staff
d) related to an elected member

Do any of these statements apply to you? Yes ☐ No ☑

If Yes, please provide details of the name, relationship and role:

/.

11. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal?

Yes ☑ No ☐

If Yes, please provide details:

DISCUSSED OUR PROPOSALS WITH OUR ADJACENT NEIGHBOURS

12. Parking

Will the proposed works affect existing car parking arrangements? Yes ☐ No ☑

If Yes, please describe:

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13. Explanation for Proposed Demolition Work

Why is it necessary to demolish all or part of the building(s) and or structure(s)?

TO ENABLE THE CONSTRUCTION OF THE PROPOSED TWO STOREY SIDE EXTENSION.

14. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't know
Walls	RENDERED BLOCKWORK, PAINTED WHITE; BRICK PORCH / GARAGE	RENDERED BLOCKWORK TO MATCH EXISTING DWELLING.	☐	☐
Roof	NATURAL GREY WELSH SLATE.	NATURAL GREY WELSH SLATE	☐	☐
Windows	LIGHT OAK CASEMENT PVC-U WHITE PVC-U TO CONSERVATORY.	LIGHT OAK CASEMENT PVC-U TO MATCH EXISTING DWELLING.	☐	☐
Doors	LIGHT OAK PVC-U WHITE PVC-U TO CONSERVATORY	LIGHT OAK PVC-U.	☐	☐
Boundary treatments (e.g. fences, walls)			☑	☐
Vehicle access and hard-standing			☑	☐
Lighting			☑	☐
Other (please specify)			☑	☐

Are you supplying additional information on submitted plan(s)/ drawing(s)/design and access statement? Yes ☐ No ☑

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

/

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15. Ownership Certificates

One Certificate A,B,C, or D, must be completed together with the Agricultural Holdings Certificate with this application form

Certificate Of Ownership – Certificate A. Certificate under Town and Country Planning (Development Management Procedure) (Wales) Order 2012 & Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
[redacted]	/	21/05/24
		(Date cannot be pre-application)

Certificate Of Ownership – Certificate B. Certificate under the Town and Country Planning (Development Management Procedure) (Wales) Order 2012 & Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner:	Address:	Date Notice Served:

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
		(Date cannot be pre-application)

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Certificate Of Ownership – Certificate C. Certificate under the Town and Country Planning (Development Management Procedure) (Wales) Order 2012 & Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012

I certify/The Applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it , but I have/the applicant has been unable to do so.

The steps taken were:

Name of Owner:	Address:	Date Notice Served:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY) (Date cannot be pre-application)

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Certificate Of Ownership – Certificate D. Certificate under the Town and Country Planning (Development Management Procedure) (Wales) Order 2012 & Planning (Listed Buildings and Conservation Areas) (Wales) Regulations 2012

I certify/The Applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY) (Date cannot be pre-application)

16. Agricultural Holdings

Agricultural Holding Certificate. Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Agricultural Land Declaration - You Must Complete Either A or B

(A) None of the land to which the application relates is, or is part of, an agricultural holding:.

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY) (Date cannot be pre-application)
[redacted]	/	21052024

(B) I have/The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Owner:	Address:	Date Notice Served:

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Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

17. Planning Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Applications for planning permission in Wales must be accompanied by certain additional supporting documents if they exceed certain thresholds.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ☑

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ☑

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ☑

The original and 3 copies of design and access statement, where proposed works fall within one of the following designated areas ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site

The correct fee: ☑

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D -as applicable): ☑

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The original and 3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings): ✓

18. Declaration

I/we hereby apply for planning permission as described in this form and the accompanying plans/ drawings and additional information.

I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
[redacted]	/	21/05/24 (Date cannot be pre-application)

19. Applicant Contact Details

Telephone Numbers

Country Code:	National Number:	Extension Number:
/	/	/
Country Code:	**Mobile Number (optional):**	**Fax Number (optional):**
[redacted]	[redacted]	/

Email address (optional): [redacted]

20. Agent Contact Details

Telephone Numbers

Country Code:	National Number:	Extension Number:
Country Code:	**Mobile Number (optional):**	**Fax Number (optional):**

Email address (optional):

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21. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes [✓] No [ ]

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent [ ] Applicant [✓] Other [ ] (If different from the agent/applicant's details)

If other has been selected, please provide:

Contact Name: /

Telephone Number: /

Email address: /

Mae'r ddogfen yma hefyd ar gael yn Gymraeg.
This document is also available in Welsh.

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