Householder Application for Planning Permission for works or extension to a dwelling.

Town and Country Planning Act 1990.

Llywodraeth Cymru
Welsh Government

Publication of applications on planning authority websites
Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Please complete using block capitals and black ink.
Incorrect completion will delay the processing of your application.

[redacted]

Company (optional):

Unit: | House Number: 28 | House suffix:

House Name:

Address 1: ST GILES PARK

Address 2: GWERSYLLT

Address 3:

Town: WREXHAM

County: WREXHAM

Country:

Postcode: LL11 4AX

2. Agent Name and Address

Title: | First Name: | Last Name:

Company (optional):

Unit: | House Number: | House suffix:

House Name:

Address 1:

Address 2:

Address 3:

Town:

County:

Country:

Postcode:

3. Description of Proposed Works

Please describe the proposed works:

PROPOSED GROUND FLOOR EXTENSION.

Has the work already started? Yes ☐ No ☑

If Yes, please state when the work was started:
(DD/MM/YYYY) (date must be pre-application submission)

Has the work already been completed? Yes ☐ No ☑

If Yes, please state when the work was completed:
(DD/MM/YYYY) (date must be pre-application submission)

4. Site Address Details

Please provide the full postal address of the application site.

Unit: House Number: 28 House suffix:

House Name:

Address 1: ST GILES PARK

Address 2: GWERSYLLT

Address 3:

Town: WREXHAM

County: WREXHAM

Postcode (optional): LL11 4AX

Description of location or a grid reference (must be completed if postcode is not known):

Easting: Northing:

Description:

5. Pedestrian and Vehicle Access. Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway? Yes ☐ No ☑

Is a new or altered pedestrian access proposed to or from the public highway? Yes ☐ No ☑

Do the proposals require any diversions/extinguishments and/or creation of rights of way? Yes ☐ No ☑

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan(s)/drawing(s)

6. Pre-application advice

Has assistance or prior advice been sought from the local authority about this application? Yes ☐ No ☑

If Yes, please complete the following information about the advice you were given.
(This will help the authority to deal with this application more efficiently.)

Please tick if the full contact details are not known, and then complete as much as possible: ☐

Officer Name:

Reference:

Date (DD/MM/YYYY) (must be pre-application submission):

Details of pre-application advice received?

7. Biodiversity and Geological Conservation

Does your proposal involve:

(i) demolition of a building? Yes ☐ No ☑

(ii) alterations or enlargement to your roof? Yes ☐ No ☑

(iii) the loss of any trees or hedges? Yes ☐ No ☑

If you have answered Yes to any of the above questions, you may be required to submit a biodiversity survey to your local planning authority with your application form. Your local planning authority will be able to advise you further.

8. Parking

Will the proposed works affect existing car parking arrangements? Yes ☐ No ☑

If Yes, please describe:

9. Authority Employee/Member

With respect of the Authority, I am:

a) a member of staff
b) an elected member
c) related to a member of staff
d) related to an elected member

Do any of these statements apply to you? Yes ☐ No ☑

If Yes, please provide details of the name, relationship and role:

10. Trees and Hedges

Are there any trees or hedges on the site or adjoining the proposed site that would be affected by the development proposal? Yes ☐ No ☑

If you have answered Yes, you may need to provide a survey before your application can be validated. Your local planning authority can advise on whether a survey is required. All tree surveys should accord with BS5837.

11. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't know
Walls	BRICK	BRICK	☐	☐
Roof	GREY TILES	GREY TILES	☐	☐
Windows	WHITE UPVC	WHITE UPVC	☐	☐
Doors	WHITE UPVC	WHITE UPVC	☐	☐
Boundary treatments (e.g. fences, walls)			✓	☐
Vehicle access and hard-standing			✓	☐
Lighting			✓	☐
Other (please specify)			✓	☐

Are you supplying additional information on submitted plan(s)/ drawing(s)/design and access statement? Yes ✓ No ☐

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

AS ENCLOSED

12. Ownership Certificates

One Certificate A,B,C, or D, must be completed together with the Agricultural Holdings Certificate with this application form

Certificate of Ownership – Certificate A. Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (owner is a person with a freehold interest or leasehold [redacted]eft to run) of any part of the land or building to which the application

Or signed – Agent:	Date:(DD/MM/YYYY)
----------	13/03/2024
	(Date cannot be pre-application)

Certificate of Ownership – Certificate B. Town and Country Planning (Development Management Procedure) (Wales) Order 2012.

I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which this application relates.

Name of Owner:	Address:	Date Notice Served:

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
		(Date cannot be pre-application)

Certificate of Ownership - Certificate C. Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The Applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of the land or building, or of a part of it , but I have/the applicant has been unable to do so.

The steps taken were:

Name of Owner:	Address:	Date Notice Served:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
		(Date cannot be pre-application)

Certificate of Ownership – Certificate D. Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The Applicant certifies that:

- Certificate A cannot be issued for this application

- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:	Or signed – Agent:	Date:(DD/MM/YYYY)
		(Date cannot be pre-application)

13. Agricultural Holdings

Agricultural Holding Certificate. Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Agricultural Land Declaration – You Must Complete Either A or B

[redacted]o which the application relates is, or is part of, an agricultural holding:

Or signed – Agent:	Date:(DD/MM/YYYY)
----------	13/03/2024
	(Date cannot be pre-application)

(B) I have/The applicant has given the requisite notice to every person other than myself/ the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Owner:	Address:	Date Notice Served:

Signed – Applicant:

Or signed – Agent:

Date:(DD/MM/YYYY)

(Date cannot be pre-application)

14. Planning Application Requirements – Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Applications for planning permission in Wales must be accompanied by certain additional supporting documents if they exceed certain thresholds.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

The original and 3 copies of a completed and dated application form: ✓

The original and 3 copies of a plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North: ✓

The original and 3 copies of other plans and drawings or information necessary to describe the subject of the application: ✓

The original and 3 copies of design and access statement, where proposed works fall within one of the following designated areas ☐

- National Park
- Site of special scientific interest
- Conservation area
- Area of outstanding natural beauty
- World Heritage Site

The correct fee: ✓

The original and 3 copies of the completed, dated Ownership Certificate (A, B, C or D -as applicable): ✓

The original and 3 copies of the completed, dated Article 11 Certificate (Agricultural Holdings): ✓

15. Declaration

I/we hereby apply for planning permission as described in this form and the accompanying plans/ drawings and additional information.

I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

[redacted]

Or signed – Agent:

Date:(DD/MM/YYYY)

13/03/2024

(Date cannot be pre-application)

16. Applicant Contact Details

Telephone Numbers

Country Code:

National Number:

Extension Number:

Country Code:

[redacted]

otional):

Fax Number (optional):

[redacted]

17. Agent Contact Details

Telephone Numbers

Country Code:

National Number:

Extension Number:

Country Code:

Mobile Number (optional):

Fax Number (optional):

Email address (optional):

18. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes [✓] No [ ]

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

Agent [ ] Applicant [✓] Other [ ] (If different from the agent/applicant's details)

If other has been selected, please provide:

Contact Name:

Telephone Number:

Email address:

Mae'r ddogfen yma hefyd ar gael yn Gymraeg.
This document is also available in Welsh.

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