Shields Arboricultural Consultancy
Ref: Schedule of Inspection
Date 13th June 2025

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Detailed Arboricultural Inspection Schedule

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1.0 Instruction

2.0 Site Inspection Details

Date	Revision	
13th June 2025	Original	Issued for Discharge of Condition

Instruction

1.1 Shields Arboricultural Consultancy received instructions from Mr N. Bateman of behalf of Wrexham County Borough Council to undertake arboricultural supervision of a development at the above location. Planning permission has been conditionally granted to allow the construction of a single-story classroom at the above location under planning reference: P/2025/0125. Condition 6 of this planning permission requires:

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No part of the development shall commence until full details for the arboricultural supervision of tree protection measures and any ground works within retained tree(s) Root Protection Areas, as specified by BS5837:2012 or as shown on a Tree Protection Plan have been submitted to and approved in writing by the Local Planning Authority. The supervisory works shall be carried out in strict accordance with the details as approved.

Site Inspection Details

2.1 The retained trees will be protected in accordance with the Tree Protection Plan ref: YMC/TPP/OL/04/24. The TPP indicates the construction exclusion zone (CEZ) that must be maintained around each retained tree. These areas must remain undisturbed during the construction process and must be protected using suitable fencing or ground protection as specified.

2.2 To ensure that all tree protection measures are properly installed and maintained the site shall be monitored by Shields Arboricultural Consultancy to the following schedule. Details of the findings and photographic evidence of the site inspection visits will be reported to the LPA by email within 24 hrs of the visit. All tree protection measures must remain in place until development work is completed and only removed after receiving written confirmation from the LPA.

2.3 Prior to the commencement on site of any work, a competent person is to be appointed to monitor the day to day activities on site. In the case of a tree being damaged or where an unexpected event arises it will be for this person to contact Shields Arboricultural Consultancy to seek advice on contingency measures.

Contact	Name	Number
Shields Arboricultural Consultancy	*Steve Shields*	*07989 626923*
Local Planning Authority Tree Officer	*Jon Brewin*	*01978 298763*

Schedule of Inspection

Phase	Operation	Tree Protection Measures
Pre-construction	Arboricultural Works	Supervision from Competent Person
Pre-construction	Install Phase One Tree Protection Fencing Installation of Site Welfare Facilities	Site visit to verify by Supervising Arboriculturalist (SA)

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Preliminary meeting and contractor briefing by SA to explain tree protection measure. Appointment of responsible person to supervise day to day tree protection measures		
Construction Phase One	Site Clearence and preparation	Day-to day site supervision by responsible person and visit from SA
Construction Phase Two	Construction of new classroom	Day-to day site supervision by responsible person and visit from SA
Construction Phase Three	Removal of Tree Protection Fencing to allow for Landscape Planting	Site visit to verify by SA
Construction Phase four	Completion of all on-site work removal of all remaining Tree Protection Fencing	Site visit by SA

S.J.A. Shields

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