

JAKE TYNAN SERVICES

ARBORICULTURAL METHOD STATEMENT

Bersham Glenside Ltd

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APPENDIX 1

Job Specific Method Statement, Contact Sheet and Best Practice Guidance

1 GENERAL METHOD STATEMENT

Introduction - Jake Tynan Services

- 1.1 JAKE TYNAN SERVICES undertake tree work for private clients, local electricity board and canal and river trust. The work entails the cutting of trees in, and generally, but not always the disposal of arisings from canal, rivers, parks, roadside.
- 1.2 The works are carried out in a wide variety of locations including, but not limited to parkland, domestic gardens, public roadways, public pathways, industrial facilities. The work is carried out by skilled, trained and competent individuals working in groups of not less than two and usually three or more at the work site as dictated by a task/job risk assessment.
- 1.3 All work procedures incorporate safe systems of working and form part of the internal quality control. These include the Arboricultural & Forestry Advisory Group (AFAG) guidelines published by the HSE and the Guide to Good Climbing Practice and Guide to use of MEWPS in Arboriculture published by the Arboricultural Association. Jake Tynan Services expect all clients to comply with the statutory requirements of Health and Safety Legislation and inform us of all known hazards and risks that may affect their health and safety whilst at the client's location.
- 1.4 The tree works are potentially hazardous by nature. The training in work procedures, safe systems of working and management systems ensure that the works are completed in a safe manner.

Introduction - Condition 23 Arboricultural Method Statement (P/2015/0337)

- 1.5 Condition 23 of planning permission P/2015/0337 requires the submission of an Arboricultural Method Statement (AMS). A function of the AMS is to *"identify trees to be retained during the development of the site and the steps to be taken in accordance with BS5837:2012 to protect those trees from damage or destruction caused during the carrying out of the development."*
- 1.6 In terms of Condition 23 this focuses on the requirement to identify trees to be retained during the development of the site and the steps to be taken in accordance with BS5837:2012 to protect those trees from damage or destruction caused during the carrying out of the development.
- 1.7 The extant planning permission is for the reclamation of colliery spoil and ultimately the restoration of the site. The extant development will remove the colliery spoil material and this includes **removing all associated surface features existing at the site, including trees**. The extant development does not retain trees existing at the site as otherwise they will sterilise areas of the site to be excavated. Trees and associated landscape features will be planted in the restoration of the site, at the latter phases of development.

- 1.8 Condition 23 / BS5837:2012 relate to identifying trees to be retained during the development of the site. **It has been confirmed (above) that the extant development does not result in the retention of trees and therefore BS5837:2012 is not applicable.** In terms of the AMS for the clearance works at the site, these are detailed in the latter sections of this document.

2 Health and Safety

- 2.1 All Jake Tynan Services employees have received basic health and safety training applicable to their responsibilities. Training records are held at Jake Tynan Services office in each employee's personnel file. The health and safety policy indicates the way that Jake Tynan Services manages health and safety. All employees are empowered to take whatever action they deem appropriate to ensure the health and safety of themselves, their work colleagues and others that may be affected by their actions or the actions of others.

3 Management Structure

- 3.1 Jake Tynan Services operations are under the control of the director based at Wrexham. All field operatives are under the direct control of the team leader on site. All operatives are trained and skilled in their respective work. Work at the site is allowed only when a team leader and at least one other operative is present. Some works require at least three team members present. Specific detail is given in the work instructions.

4 Training

- 4.1 All Jake Tynan Services employees receive training appropriate to the task that they will undertake. The training requirements and objectives are detailed in the employee manual and are guided by AFAG 805. All employees are supervised to ensure the correct methods of working are used during site operations and regular Site Safety Audits are undertaken to monitor the use of these systems. Further training is identified during regular staff job reviews and recorded on staff profile sheets. The standard staff training includes:
- HSE Approved First Aid to at least Emergency Aid;
 - Manual Handling Training, Lantra Awards integrated training and Assessment (ITA) for machinery including brushwood chippers and stump grinders, NPTC Certificates of Competence for chainsaw use, aerial rescue and safe tree climbing.

5 Communications

- 5.1 Continuous communication between site operations, Jake Tynan Services office and the client is vital at all times. Each team leader is equipped with a mobile telephone to ensure that this contact is maintained. Operational instructions may be by any means, e.g. verbal, written or electronic. The team leader is required to maintain communication with landowners and site occupiers. Mobile telephones are used as emergency communications and when working in areas with no mobile coverage the Risk Assessment will be reviewed to provide alternative means of communication.

6 Site Access

- 6.1 Jake Tynan Services expects all clients to provide whatever information and supervision is necessary to ensure the safety of their employees during all site works. Work is generally carried out on weekdays between 7.30 a.m. and 6.00 p.m. weather and available daylight permitting. Alternative work patterns will be arranged directly with clients, site owners, occupiers or others, should it be required. Due to the nature of the work and the locations visited, health and safety arrangements for safe access and egress will be assessed at the work site in conjunction with the clients and owners or occupiers.

7 Work Procedures

- 7.1 All works are undertaken in accordance with the procedures contained within. These procedures are monitored and reviewed to incorporate up to date knowledge and experience as necessary. Clients' own health and safety standards and procedures can take precedence when they are of an equal or higher standard.

8 Tools and Personal Protective Equipment

- 8.1 All tools and personal equipment in use by field operatives are regularly inspected by the team leader and during site and supervisory visits. All field operatives are under standing instructions to replace faulty equipment immediately.

9 Plant and Machinery

- 9.1 Plant and machinery operating instructions are included in the operations procedures. These procedures include inspections prior to use and operational testing. All plant and machinery is regularly inspected by the team leader and during quality and supervisory visits. Faulty equipment is withdrawn from service and repairs undertaken prior to return to field operational use.

10 Transport

- 10.1 Jake Tynan Services provide vehicles suitable for the use that will be made of them. Generally these vehicles are transit tippers or 4x4, equipped with sufficient storage space for small items of plant and equipment. The vehicles are equipped with towing facilities for wood chipper machines or general-purpose trailers. The vehicles are under the control of the team leader and are regularly inspected both during field operations and during site and supervisory visits. The vehicles are regularly maintained and meet the requirements of road traffic legislation. The weight limits and towing capacities of any vehicle combination is the responsibility of the team leader. Vehicles are only driven on and off site by operatives holding a current and relevant UK driver's licence.

11 Environmental Policy

- 11.1 Jake Tynan Services will endeavour to minimise disruption to the natural environment in which they work. All works undertaken, by their very nature, will cause some change to the local environment. Jake Tynan Services operate in a way that minimises the effects of their work on the local environmental infrastructure.

12 Waste

- 12.1 Jake Tynan Services will be doing all work on site and all by-products (e.g. sawdust, tree limbs) are being left on site - no waste will be moved.

Arboricultural Method Statement completed by: Jake Tynan

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