



**Canal &
River Trust**

Making life better by water

Service & Delivery Management Plan

**Hire Boat Base
Trevor Basin**

Ref: P-2021-0560

Contents

Nature of Deliveries and Vehicle Sizes	Error! Bookmark not defined.
Frequency of Deliveries	Error! Bookmark not defined.
On-site Management of Vehicles	4

Deliveries

Nature of Deliveries & Sizes

Overall, the site shall have a relatively modest servicing requirement. The type of deliveries can be split into the following sub-categories, with brief details of each.

Refuse collection

Refuse removal will be undertaken by private contractor. The service shall be provided via traditional lift and tip refuse truck being no more than 11.2m in length.

Diesel fuelling

The site will include a diesel tank for refuelling of boats. This will be filled/refilled by a traditional marine fuel tanker. The size of the tanker depends on the supplier and the frequency of deliveries but ranges from 5.88m to 10.54m in length.

Septic tank emptying

To be provided by a private contractor, using a typical septic tank emptying vehicle. Again, these vehicles vary slightly depending on the contractor, but are generally no more than 8m in length.

Shop/Food and miscellaneous deliveries

Retail items, foodstuffs, and operational goods will typically be delivered by medium size tail lift goods vehicles. The length varies from approximately 4m up to 8m and will depend on the type of goods being delivered.

Delivery Frequency

Please see below a table for an indicative weekly delivery schedule once the site is fully operational. An 'X' indicates a delivery/service will be made that day. Deliveries are often ad-hoc due to the seasonality of the hire boat business, and thus below represents a typical high season week (i.e. with maximum deliveries).

Delivery Vehicle	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Refuse			X				
Diesel		X (Mar-Oct only)					
Septic				X (once per month)			
Goods		X		X		X (Mar-Oct only)	

It is important to note the precise timing of deliveries can't be confirmed until the site is operational, and the base operator has reached contractual arrangements with the delivery/service providers.

Diesel deliveries are only required during the high boat season. During winter boats are not hired out to customers and therefore refuelling is unnecessary. Similarly, in winter there are fewer goods deliveries due to fewer customers using the reception, shop, and hiring out boats. The septic tank has been calculated as requiring monthly emptying, based on average use. Note the septic tank only collects boat waste, and thus services may be fewer over winter.

On-site Service Vehicle Management

The swept diagrams have been approved by the Highways Officer, which highlight and clarify the turning area for the maximum size of delivery/service vehicle (11.2m).

In advance of the scheduled service/delivery time, the necessary car parking spaces will be temporarily cleared to allow for safe turning of the service vehicle (if required). Accordingly, the four spaces under the swept path shall be allocated as staff parking, and de-prioritised in terms of usage.

Please note this is a worse case scenario, as all service vehicles are expected to be much shorter than 11.2m (as indicated above).

Deliveries and services will be scheduled to occur early in the morning, and/or during quieter periods of operation at the hire base, particularly focusing on Tuesday-Thursday where possible.

Re-fuelling and Septic Tank Emptying

The fuel tank will be located in the building at the North of the island. The vehicle will park on the road into the site whilst refuelling, leaving adequate width for vehicles to pass alongside. The scheduling of the refuelling will purposely coincide with quieter periods of the week in terms of vehicle movements (i.e. avoiding Mondays and Fridays which are the main customer handover days).

The same applies to the Septic Tank Emptying. The tank is accessed via manhole at the north end of car park.

Goods Vehicles

These will be serviced from the rear of the main reception building.