

SERVICE DELIVERY MANAGEMENT PLAN (November 2021)

Introduction

This Service Delivery Management Plan relates to the operation of Ysgol Yr Hafod, following the colocation of the existing facilities. This Plan has been written to comply with Condition 19, which states:

No part of the development shall commence until a Service and Delivery Management Plan (SDMP) to include, but not be limited to, the details of frequency of deliveries, type of delivery vehicles to be used, management of car parking to facilitate delivery vehicles, has been submitted to, and approved in writing by, the Local Planning Authority. The plan as is approved shall be fully implemented for the life of the development.

Deliveries

The typical deliveries to the school include:

- Food deliveries (most frequent);
- Refuse collection (twice weekly);
- Ad hoc deliveries; and
- Maintenance vehicles.

Each of these are discussed below.

Food Delivery

Food deliveries occur throughout the week, with the current general frequencies of vehicles set out below for the main school site:

Kitchen

- Monday - bread & milk
- Tuesday - dry food (every 3rd week)
- Wednesday - fruit & vegetables
- Wednesday - frozen food

Foundation Phase

- Milk - Monday, Wednesday & Friday
- Fruit - Monday & Tuesday

It is expected that the delivery frequency will be the same for the collocated school facility. Even so, there could be changes of suppliers from time to time due to the way that school contracts work. As such, the typical maximum number of food deliveries per week could be 10 deliveries.

The typical delivery vehicles for food delivery are rigid heavy goods vehicles, 7.5tonne rigid delivery vehicles and short and long wheelbase light goods vehicles. No deliveries would be undertaken by articulated HGVs.

Refuse Collection

Refuse collection currently occurs twice per week, for the appropriate refuse streams. The future frequency of refuse collection will be determined by the local authority, which could include

increased streaming of waste. As such, future refuse collection frequency will be determined outside of the school's control and will occur in line with local authority requirements.

Refuse collection is undertaken by refuse vehicle.

Ad Hoc Delivery

Ad hoc vehicles include those for delivery of stationary and, typically, other dry goods. The typical frequency of these deliveries is around twice per term.

These deliveries currently include - Mainman (cleaning products), Bates (paper), Eureka (first aid) and Consortium/Hope (stationery)- usually about once or twice per term.

During the set up and initial operation of the school ad hoc deliveries may increase to stock the school. Following this initial period, the ad hoc vehicles are likely to be less than one per week.

The typical delivery vehicles for ad hoc deliveries are rigid heavy goods vehicles, 7.5tonne rigid delivery vehicles and short and long wheelbase light goods vehicles. No deliveries would be undertaken by articulated HGVs.

Maintenance

Maintenance vehicles are required infrequently and for a wide variety of purposes across the school property, however can be required at short notice for emergencies. The type of vehicle for this purposes would vary, however would not be undertaken by articulated HGVs within the school grounds.

Service and Delivery Vehicle Management

The site landscape plan is attached. This shows the staff car parking area to the school. All cars will be parked within marked bays.

The landscape plan shows Item 20 as the 'proposed turning area'. This area is to be hatched and remain free of parked cars at all times to allow deliveries to take place.

The turning area is designed to accommodate the vehicle sizes discussed above for all service and delivery vehicle types.

Where practicable, deliveries will be arranged outside of the school opening and closing times to reduce the number of potential pedestrian/ vehicle interactions.

Where a delivery cannot be arranged outside of school opening and closing times delivery companies will be advised that the site is an operational school and appropriate health and safety measures by their drivers will be required. For such occasions, entry to the school grounds would be monitored by a member of staff.