



RISK ASSESSMENT – COVID-19 Coronavirus Pandemic

Workplace		M& JT Davies- Centre 67 Project					Assessment Number		Covid-19/06				
Task / Activity		Covid-19 Coronavirus Emergency Assessment											
Date Conducted:		Initial: 02.12.2020			Review by Date:		Continual		Date Reviewed		On Going		
Assessment Team		Tony Williams											
1 Hazard (Something with the potential to cause harm, how will it be realised and what is the potential injury?)		2 At Risk	Risk 3 Severity 4 Probability 5 Risk			6 Control Measures					Risk 7 Severity 8 Probability 9 Risk		
Coronavirus Covid -19		A	3	1	3	- All works in compliance with current statutory H&S duties - All persons to undertake Site Induction 1-1 max - Follow current UK Government Advice- responsible person to regularly keep in touch with current updates and to pass all information onto employees and contractors https://gov.wales/business-and-employers-coronavirus https://www.gov.uk/coronavirus https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19 https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19 <u>Were possible works in compliance with current Industry Construction Leadership Council - Site Operating Procedures Vers 7</u>					2	1	2
Coronavirus Covid -19 Fit for Work Health & Well being		A	3	1	3	- Reference online NHS Advice https://www.nhs.uk/conditions/coronavirus-covid-19/ - If any person needs to stay at home following the NHS coronavirus diagnosis procedure (see below), they should notify their Company who should inform the site team immediately. Once notified the Managing Director will follow the current NHS and UK government advice regarding Track & Trace and Isolation procedures for those employees and others possibly affected. - The diagnosed person shall; - Stay at home for 10 days if you have coronavirus symptoms which are either: - a high temperature – you feel hot to touch on your chest or back - a new, continuous cough – this means you've started coughing repeatedly - A loss of sense of taste and smell - Do not go to a GP surgery, pharmacy or hospital. - Contact a local testing centre and arrange to be tested - Read our advice about staying at home https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/ - Use the NHS 111 online coronavirus service if: ▪ you feel you cannot cope with your symptoms at home ▪ your condition gets worse ▪ your symptoms do not get better after 7 days - Use the 111-coronavirus service https://111.nhs.uk/covid-19/ - Only call 111 if you cannot get help online The measures necessary to minimise the risk of spread of infection rely on everyone involved taking responsibility for their actions and behaviours.					2	1	2

At Risk (column 2)	Severity (column 4 and 8)	Probability (column 5 and 9)	Risk Rating (column 6, 8 and 10)		
E - Employees	1 No Injury, property damage	1 Very Unlikely	Severity X Probability = 1 to 5	Low	Y – acceptable risk, work can start
C - Contractors	2 Minor Injury	2 Unlikely			
V - Visitors	3 +3 Day Absence	3 Likely	Severity X Probability = 6 to 14	Med	Y or N – may need further consideration
P - Public	4 Major Injury	4 Very Likely			
A - All	5 Death	5 Virtually Certain	Severity X Probability = 15 to 25	High	N – Unacceptable risk Do not start work



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Project Sites Project offices, welfare facilities storage areas - exposure to the virus- Contamination of employees and further spread of the virus	A	3	1	3	• We will undertake the following; • Ensure that all our construction sites welfare facilities are compliant with the requirements of Schedule 2 of the Construction Design & Management Regulations 2015 • Were possible a 2 & 1 Toilet Block with Mains supply and attached to the foul drainage system will be available • As a minimum an Electric hook up single toilet with hot and cold-water facility will be available. • Welfare cabin with site office will be available, as the project progresses and during the very latter stages welfare facilities will be removed and replaced by using a specific room within the property and having a suitable number of portaloo electric hook up toilets with washing facilities. • Welfare facilities to be maintained and cleaned regularly with plenty of stock of hand cleaning materials for washing and drying and toilet rolls for the toilets • We will stagger breaks within the canteen maximum numbers apply dependant on the size of unit – Eyebrook is 2 max • Information Notices will be posted throughout the site and especially on the welfare facilities. • Encourage an open and collaborative approach between workers on site, were any issues can be openly discussed and addressed. • Reduce the number of non-essential visits to site • Ensure site gates are locked at all times • Alcohol Gels available at site entrances • Carry out an additional induction session with all site personnel and visitors with instructions about COVID-19 • Cleaning regime to be implemented and maintained on sites covering all door handles, grab and hand rails, work surfaces and table tops etc • Encourage all site personnel and visitors to regularly wash their hands while onsite • Suitable and sufficient amount of cleaning materials to be available at all times to maintain the cleaning regime • Staggered breaks or eat in own vehicles • Provide employees with information on the virus and precautions to take: • Wash hands frequently (alcohol-based hand rub or soap and water) • All work to be planned • Maintain 2m social distancing where possible • Avoid skin to skin contact • Avoid touching eyes, nose and mouth • Practice respiratory hygiene (cover mouth & nose when coughing / sneezing) • If possible, open doors with the back of hands rather than using your fingers / palm • Wear disposable gloves if work requires regular hand contact with others (disposable gloves to be disposed of in bagged bins) • Avoid shaking hands, keep distance from others • If available, place hand sanitisers at strategic locations • Implement a more frequent cleaning regime on site, focussing on frequently touched surfaces (door handles, lift buttons, handrails etc) • Employees and contractors to stay at home if they experience a fever, a new cough or difficulty breathing. Report any site personnel that may be showing signs of illness to the Site Manager and the Managing Director • All Tool box talks should be suspended unless 1-2-1 with suitable distancing in place is possible	2	1	2	

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Face Coverings (Non RPE)	A	2	1	2	- Face coverings (Not RPE) will be made available for employees and contractors when - Social distancing isn't always possible, especially when 2-man lifts are required for heavy and unwieldy items. - where they come into contact with others they do not normally meet. - Working within enclosed spaces within the project - Face coverings must be worn in canteens except when seated at a table to eat or drink.	2	1	2	
Driving and travel for work	A	3	1	3	- Reference current document https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/vehicles - If Possible - Compliance with Road Traffic Act and all local rules and conditions - When travelling at work or between site locations employees will travel alone. If employees/contractors have no option but to share a vehicle, then they will: - Not use public transport - Share with the same individuals and with the minimum number of people at any one time - Wear a face covering - Wherever possible maintain a distance of two metres and avoid touching their faces - Maintain good ventilation (i.e. keeping the windows open) and face away from each other during the journey - Wash their hands for 20 seconds using soap and water or hand sanitiser if soap and water are not available - before entering and after getting out of the vehicle - Regularly clean the vehicle using gloves and standard cleaning products, with particular emphasis on handles - and other surfaces which may be touched during the journey.	2	1	2	
Project and Company Meetings Training sessions	A	3	1	3	- Only essential face to face training to be undertaken – (Regulatory requirement) - No other Face to face training to be held whilst the current situation is still in place - Eliminate requirement for face to face meetings, if possible, arrange for meetings to be carried out via video conferencing If face to face meetings cannot be avoided, ensure all attendees comply with 2m rule use a hand sanitiser when entering the meeting room and when leaving the room - Avoid shaking hands, use other greeting methods - Internal meetings may proceed; however, site personnel (including construction managers) should not attend in person and instead dial-in remotely through telecoms or Microsoft Teams, Zoom etc. - The above applies to Employees attending meetings in other clients and suppliers Company offices etc - External meetings (external suppliers, businesses and customers) – if these need to take place then consideration should be given to using alternative methods e.g. Microsoft Teams, Zoom etc	2	1	2	
Personal Protective Equipment And Respiratory Protective Equipment	A	3	1	3	- RPE to be task specific- minimum requirement for site is FFP2 - All persons have been subject to a Face Fit Test for their respective RPE - RPE should not be confused with Face Coverings. - Where it is not possible to maintain a two-metre distance, each activity should be risk assessed using the hierarchy of controls and against any sector-specific guidance, - Be mindful that masks (RPE) are the last resort in the hierarchy - Re-usable PPE should be thoroughly cleaned after use and not shared between workers - Single use PPE should be disposed of so that it cannot be reused - All persons to be face fit tested - All other site relevant PPE to be worn at all times Do not share PPE	2	1	2	

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Emergency First Aid & situations leading to an evacuation	A	3	1	3	- The primary responsibility is to preserve life and first aid should be administered if required and until the emergency services attend. - When planning site activities, the provision of adequate first aid resources must be agreed between the relevant parties on site. - Emergency plans including contact details should be kept up to date - Consideration must also be given to potential delays in emergency services response, due to the current pressure on resources - Consider preventing or rescheduling high-risk work or providing additional competent first aid or trauma resources. - Compliance with normal standard site operating procedures - All persons to leave site as normal evacuation procedures Social distancing Rules do not apply during emergencies	1	2	2
Suppliers and Contractors Business Continuity	A	3	5	15	- The Managing Director to advise clients if any suppliers are experiencing or foresee any shortages in materials or services that may affect our build programmes – in that we may plan and/or assist - Implement the company business continuity and crisis management plan to ensure the business can survive the pandemic and recovery systems when the pandemic has finished - Work equipment including laptops and company phones are to be taken home on a daily basis so, in the event that you have to self-isolate, you are able to work from home without having to attend work to retrieve equipment potentially affecting others in the process - Management handover permit to be utilised where possible to ensure work continues on all projects	3	3	9
Further Actions	(Further control measures that could be implemented to improve safety)						Action by who & date	
Additional Comments	(Actions identified by personnel on site to make the task safer)							
Authorised by The Responsible Manager	Name: Tony Williams Signature: 						Dated: 26.07.2021	

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