

Susan Davies

From: Sharon Williams
Sent: 17 March 2016 10:38
To: Susan Davies
Subject: FW: Planning Appeal

Sue, please file email as appeal committee booking form P/2015/0399

Thanks

Sharon

From: memorialhall
Sent: 17 March 2016 10:31
To: Sharon Williams
Subject: RE: Planning Appeal

Thank you for that, I've now confirmed the booking in the diary for you –

Tuesday 7th June
Side Hall booked
9am – 5pm

Room will be setup to your requirements for your arrival.

Regards,

Rachel

From: Sharon Williams
Sent: 17 March 2016 10:08
To: memorialhall
Subject: RE: Planning Appeal

Dear Rachel,

Please find enclosed a copy of the internal booking form for that day.

Thanks for your help, I will pop over the week before just to finalise arrangements if that's ok

Would you be able to acknowledge my booking form and confirm the details.

Thanks

Sharon Williams

Business Support Officer (Development Control)
Wrexham County Borough Council/Cyngor Bwrdeistref Sirol Wreccsam



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From: memorialhall
Sent: 17 March 2016 08:57
To: Sharon Williams
Subject: RE: Planning Appeal

Hello Sharon,

We have room availability on Tuesday 7th June, up until 5pm. I've attached an internal booking form so if you'd like to go ahead can you complete and return this please?

Thanks,

Rachel

From: Sharon Williams
Sent: 16 March 2016 08:44
To: memorialhall
Subject: Planning Appeal

Hi,

I am looking to use one of your rooms for a planning hearing on either the 7th or 8th June please, I have used the room before for a hearing last year. Please could you get back to me to see if this would be ok for either of these dates. I need to reply back to the Planning Inspectorate regarding this issue as soon as possible so would be really grateful if you could check for me and if you have availability how I go about booking the room.

Thanks

Sharon Williams

Business Support Officer (Development Control)
Wrexham County Borough Council/Cyngor Bwrdeistref Sirol Wrecsam



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