



The primary objectives are:

- To carry out a watching brief over all those parts of the development incorporating groundworks;
- Recording of all archaeological features and deposits, and to recover any finds, if present;
- Completion of the archive and the delivery of a report on any relevant findings.

Methodology

Archaeological deposits and any structural remains will be recorded employing a continuous context recording system.

Any archaeological features present, and their distribution, will be drawn up to a scale of 1:100.

All other plans will be drawn at 1:20.

Any significant profiles will be drawn at 1:10.

Deposits and structural remains will be levelled and related to a known datum point.

A photographic record of all significant features will be maintained throughout the course of the groundworks.

Any artefacts and eco-facts present will be collected and kept for identification and analysis. These will include all un-stratified artefacts recovered from within the topsoil and upper levels of the subsoil, as well as material retrieved from re-used utility trenches, new fence and post-holes, and foundation trenches for external wall-footings.

After cleaning, the finds will be sorted, catalogued and stored by period and material, following approved guidelines (IFA). If required, all finds will be passed over to an LPA-designated agency for conservation and further analysis.

Pottery and any building materials will be recorded by fabric type and form, where possible.

A sherd count will be made to enable comparisons between groups of materials.

Individual sherds and objects will be discussed, where they are important, to determine the date or functional context of a deposit.

Faunal remains, if of sufficient quantity, will be analysed by a local specialist.

A data management plan will be created in accordance with 'Work Digital / Think Archive; Appendix 5' (<https://digventures.com/projects/digital-archives/>)

Report

A final report, in English, of any significant findings will be lodged with LPA, within four weeks of groundworks completion. Where required by the LPA, an executive (non-technical) summary will be provided in another, LPA-specified UK language.

Following approval by the LPA, a further copy of the report will be sent for inclusion in the relevant Historic Environment Record.



Archive

Where required by the LPA, the full digital archive will be deposited with an LPA designated agency. The selection of items for such a digital archive will be agreed with the designated agency.

Mike Emery, Consultant Archaeologist (Chapel Archaeology) 16-Sep-2020