MEMORANDUM

From:	Chief Officer, Environment & Technical	**To:**	Chief Officer Economy & Planning
		FAO::	Tyler Fox
Our Ref:	ET/DC/DB/P/2025/0791	**Your Ref:**	P/2025/0791
Date:	14 November 2025		

Reference: P/2025/0791

Proposal :GOSOD 1 HYB STRYD BT/INSTALLATION OF 1 NO BT STREET HUB

Location: LAND ADJACENT TO 26, LORD STREET, WREXHAM, LL11 1LR

We refer to your consultation / email dated 28/10/2025 in respect of the above.

Prior to being able to finalise our highways consultation response for this application can the applicant complete and return the following Q and A sheet, attaching a reference to the location of any supporting documentation please within the response:

Question	Applicants response
Access to isolate electrics in case of damage by any third party rendering the kiosk/street furniture dangerous, and emergency services can then isolate prior to removing.	
Co-ordination of location with WCBC Street-Scene team to maintain easy access for cleaning plant. FOR EXAMPLE, A MINIMUM OF 3M CLEARNACE IN ALL DIRECTIONS SHOULD BE MAINTAINED.	
Section 115 agreement application is required under highway legislation.	
Provision of security to Wrexham County Borough Council to remove the furniture, isolate / terminate any connection and reinstate the highway. This may be via a cash deposit / commuted sum or ongoing bond TBC	
Confirm the illumination is within the industry recognised criteria for day and night and light and dark, particularly where visible to vehicular traffic (from a highway perspective only).	
Confirmation that installation will be coordinated with WCBC StreetScene Supervisor. Guidance on contacting the highways team for various reasons is appended at the bottom of this	

highways response	



Chief Officer, Environment & Technical

Appendix

Highways Development Control Standard Advisory Note

In the interests of maintaining highway safety, and to avoid obstruction of the public highway (in contravention of the Highways Act), The Applicant is advised to coordinate with the highway authority at highwayroadworks@wrexham.gov.uk in advance of commencement of the development/works with respect to:

1. Skip, scaffolding, hoarding or A frame/signage (Permit required for these items, if on the public highway);
2. Use of a parking space for a set down/delivery area;
3. Record a dilapidation survey of the adjacent carriageway prior to commencement (to avoid being ask to repair damage by the Applicant whilst carrying out their works);
4. If any lane closure or obstruction of the highway is required for a crane or similar;
5. Protection against dust and debris blowing onto the public highway
6. Construction traffic parking locally avoiding nuisance to others;
7. If the Applicant's scope of work includes new apparatus in the highway, such as new mains services then a Section 50 licence will be required. *Insurances and demonstration of competency to carry out works in the public highway will be required.*
8. Lowering of kerbs or minor pavement alterations require Section 184 agreement. *Insurances and demonstration of competency to carry out works in the public highway will be required.*
9. A section 278 agreement works agreement is required for more significant alterations to the existing highway
10. Any temporary works affecting traffic lights, [pedestrian/cycle road crossings, or bus stops require pre-planning and permits;
11. For applications with a private driveway (either existing or proposed) connecting onto the public highway, the following conditions of approval apply:

    - No surface water from the applicants site should be allowed to drain onto the public highway,
    - The first 5m* minimum (for residential property) should be hard paved, avoiding gravel or loose chippings form spreading.
    - No gate should be built in a location where it would result in a car obstructing the highway whilst being unlocked, and it should not swing out and over a pavement or any other part of the highway.

    *The hard paved length and set back if required is subject to the applicants proposed vehicular length

The applicants should allow a minimum of 4 weeks' notice for any of the above standard requirements, and 6-8 weeks for lane closures & road closures (lead times may change without notice subject to workload and complexity). Any works involving Trunk roads should be coordinated separately and directly with the North & Mid Wales trunk Road Agency. For larger sites with a significant impact upon the highway, a Construction Traffic Management Plan will be required.