Arthian

Head Office Address:
Suite 1.1
389 Argyle Street
Glasgow, G2 8LR
www.arthian.com
info@arthian.com

Memorandum Report

27/01/2026

TO: **Wrexham County Borough Council**

FM: **Philip Craig**

CC: **Eimear Cheetham, Kyle Frazer**

RE: **Formal Response to Highway Authority Memorandum – CTMP Rev E (Conditions 16 & 17)**

On behalf of the Applicant, please find enclosed Construction Traffic Management Plan (CTMP) Rev E submitted in response to the Highway Authority Memorandum dated 14 January 2026 relating to the discharge of Conditions 16 (Access) and 17 (Construction Traffic Management Plan) of Planning Permission P/2022/0057.

For clarity, the nine outstanding actions identified by Wrexham County Borough Council have been addressed as follows:-

1. **Lorry park / holding area (location and landowner consent)**

   The previously referenced layby/lorry park has been removed. CTMP Rev E introduces a management-based logistics protocol prioritising origin/depot holding and delivery rescheduling. Any future requirement for an off-site holding area will be subject to a formal Principal Contractor Logistics Review, with a location plan and landowner consent appended to the CTMP prior to first use.

2. **Operational swept paths (RC009)**

   A full-size, clear RC009 Rev B swept path drawing for the operational phase has been included in Appendix A.

3. **Drawings – full-size appendices**

   All drawings referenced in the CTMP are now provided in full and legible format within Appendix A (RC005, RC007, RC008, RC009 and RC010).

4. **Signage – types and locations**

   Bilingual signage specifications, sign faces, advance distances and exact locations are detailed in Section 9 and shown on Drawing RC010 Rev A in Appendix A.

5. **Overspill parking layby**

   The overspill/layby parking concept has been removed. CTMP Rev E confirms that all parking is contained on-site, with no parking or waiting permitted on the public highway.

6. **Holding point (location and consent)**

   Replaced with a conditional protocol requiring any future off-site holding area to be off-highway, under private control, supported by landowner consent, and appended to the CTMP prior to use.

7. **Additional parking / incomplete sentence**

   The reference to remote or additional parking has been removed. Section 5.3 confirms a maximum of six on-site parking spaces, with no overspill to the surrounding road network.

8. **Visibility splays**

   Visibility splays of 2.4m x 120m in both directions are reinstated in Section 8.1 and illustrated on Drawing RC005 Rev B for both construction and operational phases.

9. **Unexpected delivery vehicles**

   Clear management procedures are set out in Sections 7.2 and 11, supported by the Driver Route Card (Appendix B), requiring origin/depot holding, rescheduling, and prohibiting waiting on the public highway.

It is considered that CTMP Rev E provides a clear, enforceable and auditable basis for the discharge of Conditions 16 and 17 and addresses all matters raised by the Highway Authority

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