APPENDIX 2

Technical Questions Submission Format

The submission for each question, including all text, illustrations and diagrams, shall be limited in length as detailed below each question. Text should be no smaller than Arial 12 point. For captions to illustrations an appropriate text may be used.

Please provide a separate answer for each question, in order, with your company name at the top of the page.

Question 1 - 50% weighting

Provide a brief description of up to 3 contracts you have successfully delivered in the last 3 years that show experience that is relevant to the requirements of this scheme. Provide details of works delivered and how these are relevant to the requirement, with particular reference to Design & Build projects and working in a live school environment. Include contract value and contract dates.

Submission: limit your response to 2 sides of A4.

Question 2 - 50% weighting

Describe how you would develop and present your:

a) Stage 2 Design;
b) Stage 2 Contract Sum Analysis.

Your response should include how you will manage:

- Design process;
- Pre-planning consultation;
- Sub-contract tenders;
- Direct labour charges;
- Risk allowances;
- Timescales;
- Sign off;

to provide a bona fide contract sum that is fully supported by back up information and is auditable.

Submission: limit your response to 2 sides of A4.