MEMORANDUM

From:	Chief Officer, Environment & Technical	**To:**	Chief Officer Economy & Planning
		FAO:	Lauren Rawlinson
Our Ref:	ET/DC/DB/P/2026/0480	**Your Ref:**	P/2026/0480
Date:	14/09/2026		

Town and Country Planning Act 1990

PROPOSAL: DYMCHWEL YN RHANNOL A GOSOD BLAEN SIOP NEWYDD / PARTIAL DEMOLITION AND INSTALLATION OF NEW SHOP FRONT

LOCATION: FUNERAL DIRECTORS, 12 PEN Y BRYN, WREXHAM, LL13 7HY

I refer to your consultation / email dated 3 August 2026 in respect of the above.

This application is for a replacement shopfront only. There are no changes in use, nor alteration to parking.

There are no significant protrusions over the highway.
No details of illumination have been provided as part of the shopfront proposal. It is therefore assumed that no illumination is proposed.

The footpath to the front is approximately 3m in width so there is adequate room for pedestrian segregation.
Should this application be successful can the applicant be requested to take note of the need for permits to work in the highway, all as noted in the guidance notes within the appendix below.

Conclusion

Subject to there being no illumination, and the applicant confirming they will liaise with the Highway Roadworks team, the Local Highway Authority have no further comment to make.

KWEdwards

Contracts & Engineering Manager
On behalf of Chief Officer, Environment & Technical

Supplementary Notes

The applicant's attention should be drawn to item nos. 1, 2, 3, 4 & 5 of the supplementary notes.

Appendix

Highways Development Control Standard Advisory Note

In the interests of maintaining highway safety, and to avoid obstruction of the public highway (in contravention of the Highways Act), The Applicant is advised to coordinate with the highway authority at highwayroadworks@wrexham.gov.uk in advance of commencement of the development/works with respect to:

1. *Skip, scaffolding, hoarding or A frame/signage (Permit required for these items, if on the public highway);*
2. *Use of a parking space for a set down/delivery area;*
3. *Record a dilapidation survey of the adjacent carriageway prior to commencement (to avoid being ask to repair damage by the Applicant whilst carrying out their works);*
4. *If any lane closure or obstruction of the highway is required for a crane or similar;*
5. *Protection against dust and debris blowing onto the public highway*
6. *Construction traffic parking locally avoiding nuisance to others;*
7. *If the Applicant's scope of work includes new apparatus in the highway, such as new mains services then a Section 50 licence will be required. Insurances and demonstration of competency to carry out works in the public highway will be required.*
8. *Lowering of kerbs or minor pavement alterations require Section 184 / 171 agreement. Insurances and demonstration of competency to carry out works in the public highway will be required.*
9. *A section 278 agreement works agreement is required for more significant alterations to the existing highway*
10. *Any temporary works affecting traffic lights, [pedestrian/cycle road crossings, or bus stops require pre-planning and permits;*
11. *For applications with a private driveway (either existing or proposed) connecting onto the public highway, the following conditions of approval apply:*

    - *No surface water from the applicants site should be allowed to drain onto the public highway,*
    - *The first 5m* minimum (for residential property) should be hard paved, avoiding gravel or loose chippings form spreading.*
    - *No gate should be built in a location where it would result in a car obstructing the highway whilst being unlocked, and it should not swing out and over a pavement or any other part of the highway.*

    **The hard paved length and set back if required is subject to the applicants proposed vehicular length*

The applicants should allow a minimum of 4 weeks' notice for any of the above standard requirements, and 6-8 weeks for lane closures & road closures (lead times may change without notice subject to workload and complexity). Any works involving Trunk roads should be coordinated separately and directly with the North & Mid Wales trunk Road Agency. For larger sites with a significant impact upon the highway, a Construction Traffic Management Plan will be required.